

EHRA Congress Scientific Program Committee

1. Committee

Cecilia Linde (Sweden), EHRA Chair
Mickael Glikson (Israel), EHRA Vice-Chair
Philippe Ritter (France), Cardiostim Chair
Pierre Jais (France), Cardiostim Vice-Chair

Prof. Jean-Jacques Blanc	France
Prof. Carina Blomström-Lundqvist	Sweden
Dr. Lucas Boersma	The Netherlands
Dr. Maria Grazia Bongiorni	Italy
Dr. Giovanni Luca Botto	Italy
Dr. Pierre Bordachar	France
Prof. Giuseppe Boriani	Italy
Dr. Michele Brignole	Italy
Prof. Josep Brugada	Spain
Dr. Christian Butter	Germany
Prof. Jean-Claude Daubert	France
Dr. Tom de Potter	Belgium
Prof. Jean-Claude Deharo	France
Dr. Paolo Della Bella	Italy
Prof. Joachim Ehrlich	Germany
Dr. Maurizio Gasparini	Italy
Dr. Peter Geelen	Belgium
Prof. Andreas Goette	Germany
Prof. Bulent Gorenek	Turkey
Dr. Moti Haim	Israel
Dr. Franck Halimi	France
Assoc. Prof. Christian Hassager	Denmark
Prof. Jesper Hastrup Svendsen	Denmark
Dr David Hayes	USA
Prof. Hein Heidbuchel	Belgium
Prof. Meleze Hocini	France
Assoc. Prof. Carsten Israel	Germany
Prof. Tiny Jaarsma	The Netherlands
Prof. Jan Janousek	Czech Republic
Prof. Werner Jung	Germany
Prof. Rose Anne Kenny	Ireland
Dr. Valentina Kutiyifa	USA
Prof. Gregory YH Lip	United Kingdom
Prof. Ignacio Fernandez Lozano	Spain
Prof. Marek Malik	United Kingdom
Prof. John Morgan	United Kingdom
Dr. Francis Murgatroyd	United Kingdom
Dr. Carlo Napolitano	Italy
Dr. Jonas Oldgren	Sweden
Dr. Mark O'Neill	United Kingdom
Prof. Luigi Padeletti	Italy
Dr. Renato Pietro Ricci	Italy
Dr. Alessandro Proclemer	Italy
Prof. Vincent Probst	France
Dr. Eric Rosenthal	United Kingdom
Dr. Frederic Sacher	France

To improve the quality of life of the European population by reducing the impact of cardiac arrhythmias and reduce sudden cardiac death.

Dr. Andrea Sarkozy
Dr. Win Kuang Shen
Prof. Georg Schmidt
Prof. Christian Sticherling
Prof. Isabel van Gelder
Dr. Sami Viskin
Prof. Paul Volders
Prof. Hein JJ Wellens
Prof. Christian Wolpert
Prof. Wojciech Zareba
Prof. Douglas Zipes

Hungary
USA
Germany
Switzerland
The Netherlands
Israel
The Netherlands
The Netherlands
Germany
USA
USA

2. Mission

To ensure the quality of the Society's Europace Scientific Sessions as the leading European source of information in the field of arrhythmia

3. Objectives

To develop the meeting format, including coordinating the needs of internal committees and associated ES working groups and designing the scientific program.

Specifically to

- a) Assign topic list, topic chairs, abstract chairs, chairs to live sessions and all other sessions.
- b) ensure that the scientific program represents the state of knowledge in the field of arrhythmology
- c) assign no of sessions per topic according to current interest and by use of evaluation of previous meeting
- d) evaluate the meeting's effectiveness and recommend future enhancements to the following 2 year's committee
- e) Identify, select and recruit faculty members.
- f) Review and select abstracts to be presented
- g) Oversee preparation and dissemination of the preliminary and final programs
- h) Safeguard the EHRAs reputation as an ethical and scientific leader
- i) Comply with travel policy of ESC/EHRA
- j) Ensure timely suggestion of EHRA sessions for ESC meetings
- k) Invite to joint sessions with all the associations inside the ESC
- l) Ensure collaboration with Cardiostim according to ongoing agreement

4. Job Descriptions

CHAIRMAN'S JOB DESCRIPTION

- The Program chair carries main responsibility for EHRA EUROPACE Cardiostim and Cardiostim EHRA EUROPACE program composition.
- The Program chair collaborates with the Program Vice-Chair.

CO-CHAIR'S JOB DESCRIPTION

- The Co-chair supports the chair in obtaining the objectives (see point 3).
- The Chair appoints Topic chairs in collaboration with Vice-chair.

COMMITTEE MEMBER JOB DESCRIPTION

Task of topic chairs is to:

- suggest contents for the appointed number and type of sessions
- Ensure broad representation of topics indicative of the current and future areas of scientific development.
- Appoint 3-4 dedicated arrhythmologists with wide knowledge in the topic fields and willing to serve as active committee members.

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- Ensure representation of younger electrophysiologists /females/different nationalities from the EHRA member countries.
- follow up that the appointed members contributes with proposed sessions
- participate in meetings by Scientific Program chair/co-chair
- suggest chairpersons ensuring representation of younger electrophysiologists /females/different nationalities from the EHRA member countries
- comply with travel policy of ESC/EHRA

Committee members are responsible for suggesting sessions under their topic and to respect deadlines.

ANTICIPATED TIME

Time requirements for Chair (100%) and co-chair (50%)

First year; Start-up period July- August	1 day/week
October- November	2 -3 days/month
December- January	2-3 days/ month
February-March	4-5 days/month
April-June to Cardiostim June 2014	3-5 days per month
Second year: July- August	2 days/week for chair
October- November	3 days/month
December- January	1 day/week
February-March	2 days/week
April-June to Europace June 2015	3 days per week or more

Time requirements for topic chairs:

First year; autumn 2013 spring 2014

Start-up period July- August	0
October- November (identify collaborators)	8 hours/month
(suggest sessions for Cardiostim)	8 hours/month
December- March	1-2 hours/month

April-July

Participate in teleconference with chair/co-chair

Participate in half day meeting at Cardiostim perform tasks at meeting

Assess session's proposals for Europace from EHRA members and National Societies

2-4 days/ month

July- August 2-4 hours/month

Propose EHRA sessions for ESC Aug/Sept 2015

Second year: autumn 2014 spring 2015

October- November	8 hours/month
refine sessions for Europace 2015,TC chair co-chair	4 hours/month
Suggest chairmen	4 hours/month
Promote abstract submission	4 hours/month
February-March	4 hours/month
Perform abstract grading	4 hours/month
April-June to Europace June 21-24 2015	1 day
Composition of abstract sessions at upfront meeting	8 hours/month
Fill cancellations	

For **co-topic leader** 30-50% of the time required for the topic chair is estimated.

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