EACVI/SCMR Joint summit on Artificial Intelligence in CMR
Abstract submission rules & guidelines

General Information

- Changes and corrections

Once submitted, it is not possible to make any corrections to the abstract content or information (such as authors list and details, topic, conclusion(s) etc...). The ESC is not authorised to make changes to a submission. In order to correct your abstract you must withdraw it and submit a new corrected version prior to the deadline (See below for withdrawal procedure). Note that, such replacement of your abstract is not possible after the deadline. In the case of errors in your abstract discovered after the deadline, you may indicate the correction during the presentation at the summit. However, changes will not be included in the publications. If accepted, your abstract will be published as submitted.

- Withdrawal

If you want to withdraw an abstract already submitted, please notify us as quickly as possible at eacvi@escardio.org stating the title and number of the abstract to be withdrawn.

Step 1: Abstract Information

- Title

Maximum 200 characters typed in lower-case letters, except for abbreviations and study names. Please be careful that your title might be truncated if you copy and paste it into the field. Do not include authors, institutions, city names, trademarks and abbreviations in the title.

- Topic

At the time of abstract submission, the submitter must select one single topic to index the abstract.

It is important to carefully select the best matching topic as this choice will determine under which area the abstract will be reviewed and graded.

Therefore, submitters should consider all potential options available before selecting the submission topic.

You must select one of the following categories under which your abstract can be best classified:

Faster CMR acquisition
CMR postprocessing
CMR reporting
CMR standardization
Discovery via AI/CMR in cardiomyopathy
• On behalf of

You may use this field to enter the name of the affiliation for your research or the name of an investigating team. Do not use this field to list individual authors. Affiliation/Investigating team will not be listed in the authors index of the Scientific Programme but will appear in publications.

• Funding Acknowledgements

All sources of financial support (including governmental grants) for this research should be listed under this heading. All grant funding agency abbreviations should be spelled out. This information will be published.

Step 2: Abstract authors and institutions

Your abstract must list at least 1 author in order to be submitted.

• Authors list

Please note that the first author should be the abstract Presenter by default. In all cases, the Presenter must be part of the authors list included in the submitted abstract and be able to explain his/her role in the research during presentation. You may enter up to 15 authors in the authors list including the Presenter.

If you have more than 15 authors, you can use the “On behalf of” field (see above) to enter the name of an investigating team/study group.

The names of authors will be published as listed on the submission form. Please make sure you have enter the full list of authors and that the information given for each author is correct, as no changes will be possible after the abstract is submitted (see paragraph on changes and corrections above). The authors’ order and details (names, cities, country codes) will be published as entered by the submitter.

The submitter certifies and warranties to the ESC that he/she has permission from all persons he/she enters as co-authors to be listed in this abstract and that they are aware that their names will appear in all publications.

If none of the authors are able to present the abstract during the congress, the abstract should be withdrawn. If not, it will be considered as no-show and the Scientific Programme Committee can then decide not to consider an abstract submitted by the same author the following year.

Step 3: Abstract Content

All abstracts must be submitted (and will be presented) in English using UK English spelling with accurate grammar and spelling suitable for publication. If in doubt, please arrange for the review of your abstract by a native English speaker, by a university scientific publications office (or other similar facility) prior to submission.

Abstracts must contain original material neither published nor presented elsewhere prior to the Summit (in print or electronically).

Abstract submitted on animal studies: Study must follow the "Principles of laboratory animal care" (NIH Publication no. 85-23 revised 1985) and according to the national law if applicable.
Do not cut and paste symbols into your text. Use the symbols provided when you click on the Omega button (Ω).

We recommend you structure your abstract using the following headings:

- Background/Introduction
- Purpose
- Methods
- Results
- Conclusion(s)

There is not a specific maximum of words, but rather a maximum total size of the abstracts (shown as 100 %), including the text with spaces, table (if any). The maximum abstract size is 35 lines (3 000 characters).

The character limit does not include the title and the authors. Only the abstract text, table and spaces are taken into account.

- Important

As the grading and selection process is blinded, the title and body text must not contain identifying features, ie information such as:
  - Names (authors or other)
  - Names of institute (hospitals, medical schools, clinics...)
  - Cities

Also not authorised
  - Trademarks. Use generic drug names. The use of commercial drug names, brands and registered trademarks is strictly prohibited. Drugs should be referred to by the active substance or pharmacological designation
  - Company names and location
  - Web sites and email addresses

Failure to comply with the above requirements will/may lead to automatic rejection of the submission or this information may be deleted by the abstract services and some rephrasing may occur.

Furthermore, the Abstract Review Committee (graders) is required to identify abstracts pertaining to commercial promotion of a proprietary product, to notify the selection committee.

Do not include grant acknowledgements in the abstract content. Use the appropriate field.
Do not cite keywords or references in the abstract, as they are not allowed and will be deleted.
Do not include copyright or trademark symbols.
Limit use of acronyms and abbreviations. Define at first use with acronym or abbreviation in parentheses.

Please note that any medical research involving human subjects must conform to the principles of the Declaration of Helsinki of the World Medical Association. We remind you that patient’s photo should be avoided and the patient must never be identifiable in your presentation.

Step 4: Abstract Preview and submission

Proofread abstracts carefully to avoid errors before submission, check spelling and grammar. The abstract will be reviewed and published (if accepted) as it has been submitted – NO EXCEPTIONS.

After having submitted your abstract, you will receive an immediate automatic confirmation by email.
• Abstract Grading/Results

All abstracts will be blinded for review by 5 members of the Abstract Review Committee (graders). Each grader is selected by the Scientific Programme Committee to review abstracts in their category that best fits their expertise.

Our intent is to be most inclusive of the quality science received without compromising scientific integrity.

The Abstract Review Committee (graders) is required to identify abstracts pertaining to commercial promotion of a proprietary product, to notify the selection committee.

Abstracts submitted for consideration must be an original idea, concept, or an improvement or revision of a previous idea. Submissions are peer-reviewed for scientific content, logical presentation, and current interest of the topic to the scientific community.

The final selection will be made by the Abstract Selection Committee in February 2020 that will determine the format, day and time of presentation for each abstract. No rescheduling or changes will be possible.

Accepted abstracts will be presented during the coffee/lunch breaks and the winner of each category will be invited to give an oral presentation during the session.

All presentations including question-and-answers will be conducted in English. Presenters are expected to speak a good English.

All abstract submitters will be notified by e-mail by early March 2020 about the outcome (accepted or not accepted) of the review and selection process. Please ensure that the email provided is accurate as all correspondences will be sent via email.

If the abstract is accepted, instructions and guidelines concerning the abstract presentation will be provided by email.

The same presenter cannot be assigned to more than 3 abstracts - co-authors should then be assigned as presenters.

All expenses (airfare, hotel....) associated with the submission and presentation of an abstract, are under the responsibility of the presenter.

• No-show Policy

Submission of an abstract constitutes a formal commitment by the author(s) to present the work if accepted. Failure to present and register for the Congress, if not justified (withdrawn), will be identified as “no-show” and will jeopardize future acceptance of abstracts.

Affirmation of Originality and Copyrights transfer statement

By submitting your work to the ESC

• You consent to have authors’ names, affiliation and biographical material used in connection with the publication of your work
• Author(s) represents and warrants to the ESC that he/she/they is/are sole author(s) of the work, that all authors have participated in and agree with the content and conclusions of the work, and that the work is original and does not infringe upon any copyright, proprietary, or personal right of any third party.
• The submitter hereby affirms that the work submitted is original, except for extracts from copyrighted works fully authorised by the copyright holders, and that all statements declared as facts are based on thorough examination and investigation for accurateness.
Submitted abstracts should not have been published in any other journals and/or online publications nor presented at any previous international congress. However, former presentation at national meetings and/or non cardiovascular specialists meetings does not disqualify.

A submitter, presenter or co-author submitting or presenting published work will lead to:

- Withdrawal of their presentation from Scientific Session
- Submitted abstracts must report new information not previously published or presented at a national or international scientific meeting prior to the Summit. Note that abstracts previously presented at meetings will not be accepted unless there is a substantial update of data
- The content belongs to the author(s). However, if the abstract is accepted the submitter agrees, on behalf of all co-authors, to transfer and assign to the ESC free of charge, on a non-exclusive basis, for fifteen years from the present submission the rights to edit, publish, reproduce, reformat, distribute in whole or in part the abstract and prepare all type of derivative works such as press releases and/or educational products, using all communication tools and means, now known or hereinafter developed, including any and all digital means and any and all supports or forms of media, now known or hereinafter developed, in particular all paper, analog, digital, numerical and electronic media, including Internet, Intranet and Extranet sites and social media. This includes use in indexes or search databases in print, electronic, or other media.
- Author(s) retain the right, after presentation at the Summit, to subsequently include the work in articles, books, or derivative works that he/she authors or edits, provided said use does not imply the endorsement of the ESC.
- The submitter signs for all co-authors. He/she accepts responsibility for the present rules for submission and presentation on behalf of all co-authors.

Conflict of interest

The Scientific Programme Committee requests all presenters to display a slide at the beginning of their presentation (at the bottom of the poster for poster presentations) indicating disclosure information for themselves and all coauthors as applicable, or that they have nothing to disclose. Please state "None" if no conflicts exist.
This will allow the audience to take potential conflicts of interest into account when assessing the objectivity of the presentation.
A potential conflict of interest may arise from various relationships, past or present, such as employment, consultancy, investments and stock ownership, funding for research, family relationship, etc.

This pertains to relationships with pharmaceutical companies, biomedical device manufacturers, or other corporations whose products or services are related to the subject matter of the article. Such relationships include, but are not limited to, employment by an industrial concern, ownership of stock, membership on a standing advisory council or committee, being on the board of directors, or being publicly associated with the company or its products. Other areas of real or perceived conflict of interest could include receiving honoraria or consulting fees or receiving grants or funds from such corporations or individuals representing such corporations.

Data Privacy

By certifying that you have read these Submission rules, you also confirm having received the prior approval from the co-authors to provide their data to the ESC.

The information collected in this CALL FOR ABSTRACTS is subject to data processing to proceed with the elaboration of the Summit abstract-based programme.
Provision of personal data is a statutory requirement to list the authors who have contributed to the research submitted. Authors not listed in the submission will not be acknowledged in the abstract if accepted for publication and presentation at the Congress and promotion of the abstract.

The recipients of the data are ESC Staff who process the submissions and the ESC Committees and volunteers involved in the abstract – based programme.

Data collected will be kept for 20 years.

Transfer of personal data to ESC Staff, contractors as well as other ESC related scientific organisations occurs for production, promotion and dissemination of the Congress Content.

In accordance with the chapter 3 of the European Regulation 2016/679 with regards to data protection, you have the right to request from ESC, access to and rectification or erasure of your personal data or restriction of processing concerning your data or to object to processing as well as the right to data portability. This is done thru withdrawal of the abstract according to the terms and conditions of withdrawal.

For such, please contact (together with a proof of identity):

Data Privacy
European Society of Cardiology
Les Templiers
2035 Route des Colles
CS 80179 Biot
06903 SOPHIA ANTIPOLIS CEDEX, France

Or by email to dataprivacy@escardio.org

You have the right to lodge a complaint with a supervisory authority, and for information, ESC has appointed a Data Protection Officer that you can reach at dpo@escardio.org

Applicable law

All the rules pertaining to the present submission are governed by and construed in accordance with the laws of France without regard to any conflicts of laws principles thereof that would require the application of the law of any other jurisdiction. Any disputes arising in relation hereto shall be submitted to the exclusive jurisdiction of the French Tribunal de Grande Instance located in Grasse, France.