

## LISBOA, PORTUGAL 14th to 16th May 2015

#### GENERAL INFORMATION

All reservations must be processed through the Organizing Secretariat.

As an alternative, please fill in and return this form to the Housing Agency:

#### AIM Group International – Lisbon Office

Av. Liberdade, 258 – 6°

1250-149 Lisboa – Portugal

Phone:+351 21 324 5055-Fax:+351 21 324 5051

e-mail: europrevent2015@aimgroup.eu

Faxed forms are considered originals; do NOT mail a duplicate copy.

#### RESERVATION

Hotel accommodation will be guaranteed to requests received until April 14th 2015. After this date, rooms will not be guaranteed and can only be handled upon availability. Rooms will be assigned on a first-come first-served basis.

#### PAYMENT POLICY

Rates are quoted in EUROS, per room, per night, breakfast included.

Accommodation can only be guaranteed when a deposit of one night has been received by AIM Group Lisbon Office.

The balance must be paid 1 month prior to the arrival date.

#### **CANCELLATION POLICY**

Any change or cancellation of the hotel reservation must be sent in writing to AIM Group International. Refunds for cancellation will be as follows:

Until March 14th: full refund

**Between March 14th until April 14th:** 50% refund of total stay

From April 14th: 100% cancellation fee is applied

All approved refunds will be processed and issued within 60 days after the Congress.

## PRIVACY LAW

In compliance with the Portuguese Law 67/98 regarding personal data protection, AIM Group International hereby informs that the information here given will solely be managed internally and used exclusively for the purpose of communication within the scope of the congress activities such as scientific and social. By filling in this form you authorize AIM Group International to use the given personal data for the above mentioned purpose. You have the right to modify or cancel the data here given. Should you wish to do so please contact the congress secretariat:

#### AIM PORTUGAL Lda,

Av. Liberdade, 258 – 6°

1250-149 Lisboa – Portugal

I authorize the treatment and communication of my personal data as described above.

Date

Signature \_

Date	

# **HOTEL BOOKING FORM**

	L letters)	First Name/Given Name	
Address		City	
Region/Province/State ■ Home ■ N	Nork Zip Code	Country	
Telephone /Business	Telephone/Home	Fax Number	
e-mail (Required - All Congress infor	mation will be sent via e	email) Mobile	
Invoice Details (mandatory) Company/Individual Name			
Address		City	
Region/Province/State	Zip Code	Country	
Fiscal Code		VAT Number	
Special request  Accompanying Person			
	First	Nama/Ciuan Nama	
Last Name/Family Name	First	Name/Given Name	
	First Departure Date (d		
Arrival Date (dd/mm)  2015  PAYMENT Please note that credit card details your booking. For bank transfer pay stay is required until April 14th. Afte By filling in this form you authorize stay.  Credit Card  VISA*  MasterCard*	Departure Date (date are mandatory even was ments credit card will be a family payment and a	when paying by bank transfer in order to go only be charged in case of penalties. Payment by credit card will be accepted.  The formal state of the balance of the formal state of the for	nt of fu



# **HOTEL BOOKING FORM**

HOTEL	Catg	DSU (€)	DBL (€)	Driving distance	
HOTEL				Transportation	Distance
PESTANA PALACE Rua Jau, 54	5	€ 190,00	€ 205,00	Walking	Walking distance (10m walking)
<b>DOM PEDRO LISBOA</b> Av. Engº Duarte Pacheco, 24	5	€ 150,00	€ 165,00	Metro+Tram	Metro in Walking distance (10m walking)
JERONIMOS 8 Rua Jeronimos, 8	4	€ 190,00	€ 199,00	Metro+Tram	Metro in walking distance
<b>3 K EUROPA</b> Av. Da Republica, 93	4	€ 150,00	€ 165,00	Metro+Tram	Metro in walking distance
FONTANA PARK BY HILTON Rua Eng <sup>o</sup> Vieira da Silva, 2	4	€ 135,00	€ 145,00	Metro+Tram	Metro in walking distance
AÇORES LISBOA Av. Columbano Bordalo Pinheiro, 3	4	€ 130,00	€ 140,00	Metro+Tram	Metro in walking distance
AVIZ Rua Duque de Palmela, 32	4	€ 118,00	€ 130,00	Metro+Tram	Metro in walking distance
SANA MALHOA Av. Jose Malhoa, 8	4	€ 120,00	€ 130,00	Metro+Tram	Metro in walking distance
NEYA Rua D. Estefânia, 77	4	€ 120,00	€ 130,00	Metro+Tram	Metro in walking distance
HOLIDAY INN CONTINENTAL Rua Laura Alves, 9	4	€ 105,00	€ 115,00	Metro+Tram	Metro in walking distance
HOLIDAY INN LISBOA Av. António José Almeida, 28-A	4	€ 105,00	€ 115,00	Metro+Tram	Metro in walking distance
SANA CAPITOL Rua Eça de Queiroz, 24	3	€ 100,00	€ 110,00	Metro+Tram	Metro in walking distance