

9th Annual Spring Meeting on **CARDIOVASCULAR NURSING** Dublin, Ireland 24-25 April 2009



Organised by
the European Society of Cardiology Council on Cardiovascular Nursing and Allied Professions (CCNAP)
and the Irish Nurses Cardiovascular Association (INCA)



SPEAKERS GUIDELINES

You have been invited for oral presentation in a dedicated scientific session.

- **Timing :** Carefully check the date and time for your presentation, you will have 15 minutes to present your abstract during the session.
- Please allow sufficient time for questions from audience and chairpersons.
- (We recommend you limit your presentation to max. 12 mins)
 - **Preliminary Information on Speakers Guidelines:**
- Speakers presenting in the first session on the 24th must forward presentations to seamus@avchire.com no later than 14:00hrs on the 23rd of April
- Upload your presentation at the Speaker Service Centre at the conference Centre in Dublin.
- All speakers giving a presentation in scientific sessions are requested to validate their presentation in the Speakers' Service Centre (SSC) a minimum of 3 hours before the session starts. Presentations received after this deadline cannot be guaranteed audiovisual support.
- All imbedded media to be presented within the 3 hour period for testing
- Speakers wishing to show Video clip's (i.e. DVD, VHS, DVcam) must inform AV production team within 24hours of their presentation (minimum).
- If you have any specific AV requirements in order to deliver you presentation please advise 24hrs before.
- **RESTRICTION :**
- Personal laptop computers cannot be connected to the projectors in lecture rooms.
- Maximum size of presentation "should" not exceed 256 MB